Item No. 4f supp

Meeting Date: September 26, 2017

# Airport Retail and Dining Kiosk Program Expansion



### Background

The Kiosk Program provides opportunities for small, local, and disadvantaged businesses to gain experience doing business at the Airport.

- The Introductory Kiosk (3 locations currently) requires:
  - A minimum of six months of continuous operation outside the airport
  - No capital investment from the tenant
  - A lease term of 6-18 months
- The Intermediate Kiosk (3 locations currently) requires:
  - Successful completion of a term in the Introductory Kiosk Program
  - Capital investment of \$20-30k for the design and construction of the casework as well as ongoing maintenance and storage
  - A lease term of 3-4 years

# Introductory Kiosk



### Intermediate Kiosk

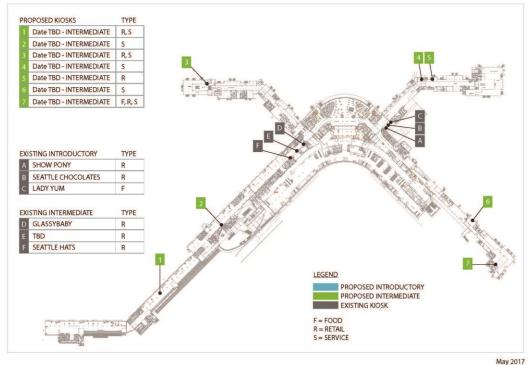


## Kiosk Program Highlights

- Lowers barriers to entry in the ADR Program
- Provides opportunities for small business participation
- Prepares businesses for competing for full-scale retail locations
- Creates opportunities for mentoring and growth within the ADR Program
- Increases retail offerings for the travelling public
- Provides additional non-aeronautical revenue
- Requesting authorization to design and construct infrastructure for eight additional Intermediate Kiosks with an allowance to convert two of these to Introductory Kiosks

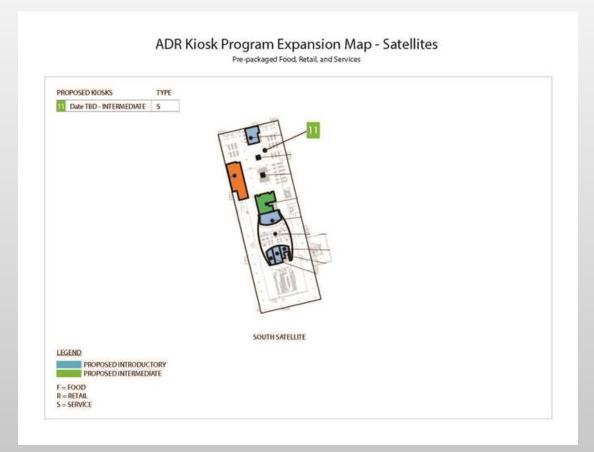
#### ADR Kiosk Program Expansion Map - Main Terminal

Pre-packaged Food, Retail, and Services



Way 2017

#### **Main Terminal Kiosk Locations**



#### South Satellite Kiosk Location

# Request for Funding

#### Activity

Commission design and Construction authorization	2017 Quarter 3
Design start	2017 Quarter 4
Construction start	2018 Quarter 2
In-use date	2018 Quarters 3 and 4

Cost Breakdown	This Request	Total Project
Design	\$382,000	\$382,000
Construction	\$858,000	\$858,000
Total	\$1,240,000	\$1,240,000